



Department Chairs' Meeting Minutes	Attendees: <ul style="list-style-type: none">✓ Dr. Dianna Dekelaita-Mullet, Associate Professor of Counseling✓ Christine Reidhead, Assistant Professor of Business✓ Dr. Irene Ane-Anyangwe, Professor of Biology✓ Virgil House, Technical Instructor of Electrical Trades✓ Dr. Franklin Sage, Assistant Professor of Diné Studies✓ Sharon Nelson, Lecturer of Diné Studies & Faculty Congress President✓ Dr. Frank Stomp, Associate Professor of Computer Science✓ Eugene Hult, Assistant Professor of Creative Writing✓ Shasha Han, Assistant Professor of Mathematics✓ Dr. Jason Arvio, Vice President of Operations✓ Wanda Jimmie, Assistant Registrar✓ Garret Yazzie, Coordinator for Coordinator for Kirtland Site✓ Dr. Reynelle Lowsayatee, Director of Academics & Applied Indigenous Studies, Zuni Site✓ Dr. Coleen Arviso, Director of E-Learning✓ Kim Peshlakai, Academic Counselor/Title IX Coordinator✓ Prince Boahene, Student Learning Coordinator✓ Kelly Dineyazhe-Hunter, ECME Program Director✓ Delila Nakaidinae, Administrative Assistant for Instructional Services✓ Dr. Casmir Agbaraji, Dean of Undergraduate Studies
Date:	October 4, 2024
Start Time:	10 a.m.
End Time:	11:28 a.m.
Location:	Zoom

I. Call to Order

Dr. Agbaraji called the meeting to order at 10:02 a.m.

II. Approval of Agenda

Shasha Han moved to approve the agenda. Steve Kollas seconded the motion.

III. Approval of Meeting Minutes

A. September 6, 2024

Shasha Han moved to accept the meeting minutes of September 6, 2024, seconded by Prince Boahene.

IV. Housing Update

- A. Student Housing
- B. Faculty Housing
- C. Trades Expansion
- D. Engineering, CS, & IT Building

Dr. J. Arviso provided updates regarding the construction of student, faculty, trades, and engineering buildings. Dr. Arviso pointed out that NTU is working with the Navajo Housing Authority (NHA) to secure funding for a student dormitory, and it will be completed in phases.

Dr. Stomp asked when the proposed student dormitory will be completed. Dr. Arviso mentioned that the new student dormitory will be completed in three years.

Sharon Nelson asked if students were involved in the design of the new student dormitory. Dr. Arviso noted that the architecture and engineering (A/E) design was completed a few years ago and students were involved.

For the Chinle faculty housing, Dr. Arviso noted that the cost of fill material to elevate the site for the trailers will cost about \$3M; therefore, the project is being redesigned to reduce the amount of fill material and costs. The Chinle housing project will be funded by the McKenzie Scott financial investment, and it is expected to be completed by December 2024. Dr. Arviso further stated that NTU plans to break ground in August 2025 for Crownpoint faculty housing.

Sharon Nelson asked how many faculty housing units NTU is planning to build. Dr. Arviso mentioned that NTU plans to construct 30 faculty housing units in Crownpoint and 30 units in Chinle. The trailer park at Chinle will house an additional 15 housing units.

Gene Hult asked how long faculty are expected to live in Many Farms. Dr. Arviso said that Dr. Bowman will address the question.

For the engineering, computer science, and IT (interdisciplinary) building, Dr. Arviso stated that Dyrton Murphy Architects is working on the A/E design.

Dr. Agbaraji asked if the interdisciplinary building will be ready before the next ABET visit in 2029. Dr. Arviso said the interdisciplinary building will be completed by then.

V. Revision of the Syllabus Template

- A. Class Start Date
- B. Class End Date

VI. College Success (SSC-100)

- A. Session I, 8 Weeks
- B. Session II, 8 Weeks

VII. Class Schedules are dues on October 11, 2024

- A. Winter 2024 Intersession
- B. Spring 2025 Semester
- C. Spring 2025 Intersession

Wanda Jimmie indicated that she has received some class schedules for winter intersession and spring semester and will compile them before registration starts on October 21, 2024.

VIII. Blackboard Access to all Faculty

- A. Online Courses
- B. Web-Enhanced Courses
- C. All Syllabi to be posted on Blackboard

Dr. Agbaraji encouraged those faculty who do not teach online to use Blackboard and web-enhanced systems to upload syllabi and course materials for students.

Dr. C. Arviso suggested creating a subcommittee to identify a repository for syllabi to prepare for the HLC site visit. Sharon Nelson recommended asking faculty to volunteer to serve on the subcommittee.

Dr. Agbaraji mentioned that the course outcomes for all syllabi should be consistent, i.e., for a three-week intersession, a six-week summer semester, and a 16-week fall and spring semesters. All contact hours must be met for both shortened and regular semesters.

IX. Student Learning for 2024-2025 Academic Year

- A. Program Assessment (in-person and online programs)
- B. Gen Ed. Assessment
- C. Co-curricular Assessment
- D. Online Education Assessment
- E. Dual Credit Assessment
- F. Changes made based on assessment (Continuous Improvement)
- G. Student Learning Guide

X. Program Review for 2024-2025

- A. Automotive Technology (Cert & A.A.S.)
- B. Administrative Office Assistant (Cert & A.A.S.)
- C. Computer Science (A.S. & B.S.)
- D. Diné Culture, Lang, & Leadership (B.A., M.A., & Ph.D.)
- E. Early Childhood & Multicultural Education (A.S. & B.S.)
- F. General Studies (A.A.)
- G. Professional Baking (cert & A.A.S.)
- H. Veterinary Technology (A.A.S.)

Prince Boahene informed those faculty whose programs will be reviewed this academic year to attend the program review orientation scheduled for Friday, October 4, 2024, from 1 to 3 p.m.

XI. Skyhawk for Success (Early Alert)

- A. <https://www.navajotech.edu/skyhawk-for-success/>
- B. 9th Week: October 18, 2024
- C. 12th Week: November 8, 2024

Kim Peshlakai mentioned that she received 45 referrals in September and followed up with students, and 23 students responded. Most of the referrals are from online students because of issues with Blackboard and missing assignments.

XII. Departmental Reports

- A. Due Date: 12/6/2024

XIII. Next Meeting Date

The next meeting is scheduled for November 1, 2024, at 10 a.m.

XIV. Adjournment

Sharon Nelson moved to adjourn the meeting at 11:28 a.m. Dr. Ane-Anyangwe seconded the motion.