



EST. 1979

NAVAJO TECHNICAL UNIVERSITY

NITSÁHÁKEES

NÁHATÁ

IINÁ

SIH HASIN

ABET Committee Meeting Minutes	Attendees: <ul style="list-style-type: none">✓ Dr. Gholam Ehteshami, Professor of Chemical Engineering Technology✓ Dr. Monsuru Ramoni, Associate Professor of Industrial Engineering✓ Dr. Peter Romine, Associate Professor of Electrical Engineering✓ Dr. Sundaram Arumugam, Assistant Professor of Electrical Engineering✓ Tsosie Schneider, Assistant Professor of Information Technology✓ Duwayne Thomas, Teaching Assistant Professor of Information Technology✓ Dr. Juanita Francis, Assistant Professor of Environmental Engineering✓ Dr. Tarique Khan, Assistant Professor of Advanced Manufacturing Engineering Technology✓ Dr. Frank Stomp, Associate Professor of Computer Science✓ Dr. Bhagya Patil, Assistant Professor of Computer Science✓ Cynthia Dayish, Administrative Assistant for Undergraduate Studies✓ Darrick Lee, Technical Instructor of Energy Systems✓ Scott Halliday, Fab Lab Coordinator✓ Dr. Casmir Agbaraji, Dean of Undergraduate Studies
Date:	Friday, January 12, 2024
Start Time:	1:32 p.m.
End Time:	2:19 p.m.
Location:	Zoom

I. Call to Order

Dr. Agbaraji called the meeting to order at 1:32 p.m.

II. Approval of Agenda

Dr. Arumugam moved to approve the agenda. Anusuya seconded the motion.

III. Approval of Meeting Minutes

A. December 8, 2023

Dr. Khan moved to accept the meeting minutes of December 8, 2023, seconded by Anusuya.

IV. 30-Day Due Process Response

A. IT Due Date: 1/6/2024

B. AMET, ChET, & ET Due Date: 2/7/2024

C. EE & IE Due Date: 2/9/2024

D. Draft Statements from ABET for AMET, ChET, ET, EE, IE, & IT

Dr. Kahn recommended hiring an adjunct or a part-time faculty member for the advanced manufacturing program to address ABET concerns regarding the number of faculty in the advanced manufacturing engineering program.

Regarding hiring and retaining IT faculty, Tsosie suggested increasing the current salary we offer or provide housing for faculty.

Scott stated that we can increase faculty salaries through indirect costs from grants because we cannot attract qualified faculty with the current salaries we offer.

Dr. Romine mentioned that When NTU changed the program from electrical and computer engineering (ECE) to electrical engineering (EE) the students had the option of staying with ECE or changing to EE, but this information was not properly documented in the student files at admissions. This information will be included in the EE 30-day due process response for the EE program

V. APPM, I.E.5.b.: Facilities - to assure the instructional and learning environments are adequate and are safe for the intended purposes

A. Fab Lab

B. Energy Systems Lab

C. Electrical Engineering Lab

D. Chemical Engineering Lab

E. Environmental Engineering Lab

F. Develop step-by-step processes for training technicians and interns

Dr. Agbaraji informed the faculty for electrical engineering, energy systems, and chemical engineering programs to create student equipment training trackers similar to what Scott developed for the Fab Lab.

VI. Fall 2023 and Spring 2024 assessment and continuous improvement for Criterion 4

VII. Next Meeting Date

The next meeting is scheduled for February 2, 2024, at 1:30 p.m.

VIII. Adjournment

Dr. Arumugam moved to adjourn the meeting at 2:19 p.m. Dr. Dey seconded the motion.