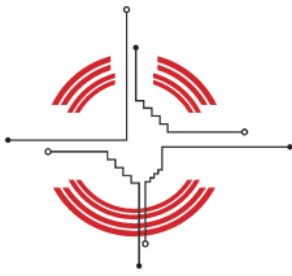


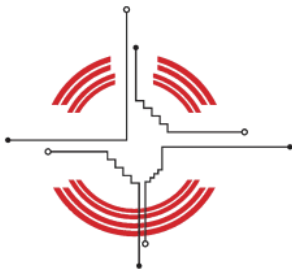
Program Review Committee Meeting Minutes	Attendees: <input type="checkbox"/> Casmir Agbaraji <input checked="" type="checkbox"/> Dianna Dekelaita-Mullet <input type="checkbox"/> Jennifer Wheeler <input type="checkbox"/> Shawna Begay <input type="checkbox"/> Sheena Begay <input type="checkbox"/> Lorencita Billiman <input checked="" type="checkbox"/> Prince Boahene <input checked="" type="checkbox"/> Henry Fowler <input checked="" type="checkbox"/> Tilda Harrison-Woody <input type="checkbox"/> Sharon Nelson <input checked="" type="checkbox"/> Anita Roastingear <input type="checkbox"/> Chris Storer <input type="checkbox"/> Mariem Tall <input type="checkbox"/> Brenda Tom <input checked="" type="checkbox"/> Anusuya Vellingiri
Date:	September 6, 2024
Start Time:	11:35 a.m.
End Time:	11:54 a.m.
Location:	Zoom

- I. Call to Order - 11:35 a.m.
- II. Attendance - See above.
- III. Approval of Agenda - Dr. Mullet moved to approve, Dr. Fowler seconded.
- IV. Roles and responsibilities for upcoming events
 - A. Meeting minutes - Committee chair will take minutes.
 - B. Orientation duties (see below Orientation Agenda) - See notations in the Orientation agenda on p. 3 of this document.



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- C. Program invitation - Prince will send out the invitation to program advisors, administrators, and department chairs.
- V. Updated Program Review guide approval - Dr. Dianna Dekelaita-Mullet moved to approve the revised guide; Anita seconded. The committee voted unanimously to approve the guide.
- VI. Other business: Dr. Fowler emphasized that the action plan should be aligned with the NTU strategic plan. He further noted that incorporating the action plan into the budget planning process would be beneficial and help address the challenges that programs face.
- VII. Next meeting date: October 4, 2024, 1:00 - 3:00 p.m. - NOTE: This is the Program Review Orientation, not a regular meeting.
- VIII. Adjournment - The meeting was adjourned at 11: 54 a.m.



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**Program Review Orientation Meeting Agenda for October 6, 2023, 1:00 - 2:30 p.m. on
Zoom**

- I. Purpose of Program Review - **Anita Roastingear**
- II. HLC expectations - **Dr. Dekelaita-Mullet**
- III. History of Program Review at NTU - **Dr. Fowler**
- IV. Program Review template for AY 2024-2025 - **Prince Boahene**
- V. Google Docs 101 - **Prince Boahene**
 - A. How to access your PR template
 - B. How to edit and add data to your template
 - C. Simultaneous editing in real time
 - D. How to print your template
 - E. Caution: Do not download/email your template or edit in Word
- VI. Sample of good work - **Dr. Dekelaita-Mullet**
- VII. Timeline - **Tilda Harrison-Woody**
- VIII. Q&A (All committee members)