"MyNTU" - JICS ONLINE STUDENT REGISTRATION

GO TO WEBSITE: <u>www.navajotech.edu</u> Click on MYNTU

Enter LOGIN: ID Number PASSWORD: 1234 (can be changed under personal info by name) If the password does not work, contact Sharon Platero at 505-488-8430 for reset.

1. Click on Students

2. Click on Registration – Left hand side of page.

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🗅 Financial Aid	Financial Aid				
Business Office	FAFSA				
🗆 Student Affairs	Find Scholarships				
FA Admins	Career Planning				
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3. On this page, you can choose Add/Drop under Course Schedule. Warning: this registration will not work if you are on academic probation or owe monies to the school.

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🚰 Add a Page						
📴 Context Manager	Registration Information	C	ourse Schedule	es		_
d Usage Statistics	Course Registration Announcement		Add/Drop			
Search	Please work with your advis before selecting your courses	sor a for		Admin this portle	t	

4. Once in Course Schedule: Check on the Term, Choose the Term you want to register. Then go down below to where you add by course code or choose course search. Both will get you registered.

🖹 Add a Page		ſ	•
📴 Context Manager	Course Schedules - Add/Drop Courses	- 1	
1] Usage Statistics	Add/Drop		
Search			
 <u>Show search options</u> 	Term: Fall 2015		
Quick Links	Add Period Open / Drop Period Open		
My Courses	You are currently registered for 0 credits .	Ŧ	
My Pages Copy Courses	Add by Course Code Course Search]	
University	To add a course, start typing its course code in the box below. A drondown of courses that match what you		
Skyhawk Mail Moodle	have typed will appear. Select the course code and section number you want from the dropdown. You can add up to six courses at a time using this feature. If you don't know the course or section codes you need, use the course search tab above.		
	Course Code: Course Code:		
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5. If you go to Search, all courses will come up. Once you know which course it is you are registering for, click on Add – then at the bottom of the page click on Add Courses button to add to your schedule.

Search	Add/Drop > Add/Drop Courses > Results									
 <u>Show search options</u> 	Search Result	5								
Quick Links B My Pages	Search Again Term: F	all 2015		-	Divisio	n: Unde	ergraduate 👻	Search	Other previo selected sea criteria still a	ously rch ipply.
Navajo Technical University	Add Textbooks	Course Code	Name	Faculty	Seats Open	Status	Schedule	Credits	Begin Date	End Date
Skyhawk Mail Moodle		ACG 101 1	Actg Prin I	Woody, Tilda A.	12/20	Open	MW 9:30 AM-10:50 AM; Main Campus, Science Technology Building, Accounting	3.00	8/17/2015	12/9/2015
		ACG 101 6	Acct Princip I	Sloan, Tama C.	14/25	Open	T 6:00 PM-9:00 PM; Chinle site, Chinle High School	3.00	8/17/2015	12/9/2015
		ACG 111 6	Acct Prin II	Sloan, Tama C.	16/20	Open	R 1:00 PM-3:00 PM; Chinle site,	3.00	8/17/2015	12/9/2015

	ADM 113 TN1	Office Proced	Kady, LaPrincess L.	13/15	Open	M 5:00 PM-8:00 PM; Teec Nos Pos, Building A	3.00	8/17/2015	12/9/2015
Add Courses		D ONLON		TIOT				NIEN EN	

6. When complete selecting courses RETURN to Registration – Click on tab on left hand of page. You can select Student Schedule to print your schedule.

You have other options as well. You have the capability of printing your unofficial transcript or grade report (choose the correct term for this one). IF you go back to the front you are able to check your status for Financial Aid and Business Office.

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WARNING : If you take courses outside your program outlines, Pell Grant monies may not pay for those courses.	Â
Grade Report	GPA Projection
Select a term from the dropdown to see the grades for that term.	Please select a Division for which to calculate your projected GPA.
Term: Summer 2015 🔹	Division: Undergraduate 🔻 Go
View Final Grade Report View Midterm Grade Report Student Schedule	Ethnicity and Race Portlet Your data is already on file We already have your ethnicity and race data, so you do not need to resubmit at this time. For reference, the data
Course Schedule for Charlotte Abeyta	we have for you is displayed below. Citizenship
Fall 2015 - UG Course Title Meets No Courses to display.	Citizenship: I am a U.S. Citizen Message:
Unofficial Transcript	Ethnicity and Race
Division: Undergraduate	Ethnicity: Not Hispanic/Latino

7. Any questions please call Sharon Platero at 505-488-8430 or Registration Office. Remember to always work with your Advisor in selecting your courses.