

# NAVAJO TECHNICAL UNIVERSITY

Dear Applicant:

Thank you for choosing Navajo Technical University as a place to further your education. To be considered for Residential housing, a completed housing application with the following documents must be submitted:

- |   |   |
|---|---|
| • Photo ID (State or Government)        | Yourself & all household members over the age of 18.<br><b>Required</b> |
| • Official NTU Letter of Admission(s)   | <b>Required</b>   |
| • Copy of Class Schedule(s)             | <b>Required (12 credits minimum)</b>                                    |
| • Copy of Certificate of Indian Blood   | Yourself & all household members. <b>Required</b>                       |
| • Birth Certificate(s)                  | Yourself & all household members. <b>Required</b>                       |
| • Security Deposit Efficiency Apartment | <b>\$150.00</b> Full amount must be paid before moving into the unit.   |
| • Security Deposit Family Housing       | <b>\$250.00</b> Full amount must be paid before moving into the unit.   |

**Note:** If married, you must provide a copy of the marriage license or certified court order validating a traditional Navajo wedding.

Due to limited Efficiency/Family Housing, students may be placed on a waiting list, therefore, please make sure all documents are submitted with the housing application as a complete package.

#### Residential Living Cost

*(All housing charge may change on cost amount if prorated by weeks only)*

- |   |            |
|---|------------|
| • Fall/Spring Semester Efficiency Apartments      | \$1,140.00 |
| • Fall/Spring Semester Family Housing             | \$2,250.00 |
| • Summer Semester (6 weeks) Efficiency Apartments | \$ 570.00  |
| • Summer Semester (6 weeks) Family Housing        | \$1,000.00 |

Parking Permit and Registration of Vehicle will be filed at the Transportation Department (Mod 1).

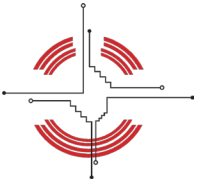
You can mail your complete Housing Application with the required documents to:

Navajo Technical University  
Attention: Residential Services  
P.O. Box 849  
Crownpoint, New Mexico 87313  
Fax: 505 786 5644

Security Deposit can be paid in Money Order at the NTU business Office. Please make a copy of the receipt for Residential Services. Security Deposit is for any damage to the unit not to secure a unit. **The Security Deposit must be paid in full before you move into the unit IF selected.**

#### **Instructions for Completing Fillable PDF Application:**

- Use only the latest version of Adobe Reader to complete the application. Macintosh and Windows versions of the free Adobe Reader are available from Adobe at <http://get.adobe.com/reader/>.
- Before completing the application, save the application form (PDF format) to a drive or location on your computer (e.g., Local Disk (C:), My Documents folder). The Save button provided on the form will open a Save As dialog box, which will allow you to save the application to a desired location on your computer. If viewing the form in a built-in PDF viewer (e.g., Chrome, FireFox), right-click the PDF and select Save as or Save Page As. Make sure the Save as type is set to Adobe Acrobat Document (\*.pdf).
- Once you have saved the application to your computer, you are ready to complete the form. Please be advised that the fillable PDF forms will not automatically save. It is strongly recommended that you periodically save data entered into a form by using the Save button on the form, or by clicking File > Save (or Save As) on the Adobe Reader menu bar. Use the same file name and location from the previous step.
- After you have completed the application, save a final version of the file to your computer.
- Sign-in to your Web e-mail account and compose a new message to [nturesidentialdept@navajotech.edu](mailto:nturesidentialdept@navajotech.edu).
- Locate the completed form that you saved to your computer, and attach the PDF file to your e-mail message.
- Click the Send option in your Web e-mail.



# APPLICATION FOR STUDENT HOUSING

Navajo Technical University  
 Attention: Residential Services  
 PO Box 849

Crownpoint, New Mexico 87313-0849

Phone: 505.786.5960

Email: nturesidential@navajotech.edu

**Note: Security Deposit must be in Money Order and paid at the NTU Business Office. Please submit a copy of the receipt for Residential Services. Security Deposit is for any damage to the room/apartment and not to secure a room/apartment. The Security Deposit must be paid in full before you move into the room/apartment IF selected.**

## STUDENT PERSONAL INFORMATION

First Name		Last Name		Middle Name	
<input type="text"/>		<input type="text"/>		<input type="text"/>	
Mailing Address			Physical Address		
<input type="text"/>			<input type="text"/>		
City, State, Zip			Email Address		
<input type="text"/>			<input type="text"/>		
Registered in Chapter		Agency		Phone Number	
<input type="text"/>		<input type="text"/>		<input type="text"/>	
Major		Census No.	Date of Birth	Gender	
<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Male <input type="checkbox"/> Female	

**Student Status:**      New                                  Returning

**Marital Status:**    Single                                  Married                                  Divorced                                  Single Parent

**Semester:**            Fall 2018                                  Spring 2019                                  Summer 2019                                  Fall 2019

## SPOUSE AND DEPENDENT INFORMATION

**NAME OF ALL DEPENDENTS WHO WILL LIVE WITH YOU IN THE STUDENT FAMILY HOUSING. PROVIDE LEGAL DOCUMENTATION TO SUPPORT YOUR CLAIM. (Student Family Housing only)**

Spouse Name			Census No.		
<input type="text"/>			<input type="text"/>		
Name	Date of Birth	Age	School		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		

**EMERGENCY CONTACT INFORMATION (PARENT INFORMATION)**

Name	Address	Phone Number	Relation to Student

Physical address of the Contact Person

List any Medication/Allergies attention needed

If you have any disability and/or need special accommodation, please specify:

**VEHICLE INFORMATION**

Make/Model	Color	License Number/State
Registration Number	Insurance Name/Number	Driver's License No.

**SIGNATURE VERIFICATION**

When you sign this application with a printed digital signature, you are agreeing to the **TERMS and CONDITIONS** of Student Housing Eligibility according to the Application Procedures in the NTU Student Residential Handbook.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Student Signature	Date	Spouse Signature	Date
<input type="text"/>	<input type="text"/>		
Residential Manager	Date		