



Dual Credit Checklist



Applications:

- ❖ Applications must be filled out completely in order to be processed. **SSN# and High School ID are required.**
- ❖ **IT IS YOUR RESPONSIBILITY** to follow all instructions on the application packet, complete application, sign each place signature is required, and get required parent and High School Representative signatures.
- ❖ The following documents must be submitted to the Navajo Technical University (NTU) Admissions Office for enrollment:
 1. A completed **NTU Dual Credit Application for Enrollment**, including your:
 - a. Social Security Number,
 - b. Birthdate,
 - c. Tribal Census/Enrollment Number, if you are Native American,
 - d. High School Student ID Number, and
 - e. **Parent's signatures in all locations, if you are under 18 years of age.**
 2. NTU Dual Credit Registration Form
 3. An official **Tribal Enrollment/Certificate of Indian Blood (CIB)** for Native American students.
 4. Current **Official High School Transcripts.**
 5. **NM PED Dual Credit Request Form** (For New Mexico students only) - Requires Parent Signature if you are under 18 years of age.



Course Responsibility:

- ✓ You must successfully complete all requirements for the college course you enrolled in to earn college credit and high school elective credit.
- ✓ You must earn a passing grade
- ✓ If you do not demonstrate the ability to participate as a college student or pass the class/classes you registered for, you may not be able to participate in the Dual Credit Program in the future.

If you have questions about this process or any Dual Credit questions, contact:

Crownpoint, Main Campus:

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Chinle Site:

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