NAVAJO TECHNICAL UNIVERSITY

TIMESHEET - FAIR LABOR STANDARDS ACT (FLSA) NON-EXEMPT (HOURLY) EMPLOYEES ONLY

		F Employee Name:		/ to								
	s	Postion Tile:		Student Tem		 sheet						
		DAY	EVENING	NIGHT	porary rimes							
Shift begins: 8:00 AM		:M					SIGN IN AND OUT**					
Dates Scheduled	Shift ends:	5:00 PM	:M	:		ne of Arrival		Time of Departure			TAITINI	
Week One		IOURS WORKED*			Signature	Time	TVLLINI	Signature	Time		ΑL	
/	Saturday					:M			<u> </u>	M		
//	Sunday					:			:	M		
/	Monday					:			·_	M		
/	Tuesday					:			<u> </u>	M		
//	Wednesday					:				M		
//	Thursday					:			<u> </u>	M		
//	Friday			,		:		•	<u> </u>	M		
TOTAL HOURS FOR WEEK					No other party may sign in or out for employee!							
	Shift begins:	DAY 8:00 AM	EVENING :M	NIGHT :M		EMPLOYEE M	UST S	SIGN IN AND OUT**				
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Dates Scheduled	Shift ends:	5:00 PM	:M	:M	Time of	Arrival	ILINI	Time of Departure			ITINI	
Dates Scheduled Week One	H	5:00 PM HOURS WORKED*	:M	:M	Time of Signature	Arrival Time	INITIAL	Time of Departure Signature	Time		INITIAL	
	Saturday		:M	:		Arrival	INITIAL	_	Time	M	INITIAL	
	H		:M	:M		Arrival Time : M : M	INITIAL	_	1	M	INITIAL	
	Saturday Sunday Monday		:M	:M		Arrival Time M M M	INITIAL	_	1	M M M	INITIAL	
	Saturday Sunday		:M	:M		Arrival Time M M M M M	INITIAL	_	1	M M M M	INITIAL	
	Saturday Sunday Monday		:M	:M		Time	INITIAL	_	1	M M M M	INITIAL	
	Saturday Sunday Monday Tuesday		:M	:M		Arrival Time	INITIAL	_	1	M M M M M	INITIAL	
	Saturday Sunday Monday Tuesday Wednesday		:M	:M		Arrival Time		Signature	1	M M M M	INITIAL	
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Week One /	Saturday Sunday Monday Tuesday Wednesday Thursday Friday		:M	:M		Arrival Time		Signature	1	M M M M M	INITIAL	
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Week One // / // / // / // / TOTAL TOTAL	Saturday Sunday Monday Tuesday Wednesday Thursday Friday HOURS FOR WEEK L FOR PAY PERIOD	iours worked*			Signature OR DEPARTMENT TIME	Arrival Time : M : M : M : M : M : M No other party may	y sign	Signature in or out for employee!	: : : : : : : :	M M M M M	INITIAL	
Week One // / // / // / // / TOTAL TOTAL	Saturday Sunday Monday Tuesday Wednesday Thursday Friday HOURS FOR WEEK L FOR PAY PERIOD	iours worked*		**SUPERVISOR	Signature OR DEPARTMENT TIME	Arrival Time : M : M : M : M : M : M No other party may	y sign	Signature in or out for employee!	: : : : : : : :	M M M M M	INITIAL	