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NAVAJO TECHNICAL UNIVERSITY

ESTABLISHED 1979

CHECK LIST

EMPLOYEE PERFORMANCE EVALUATION

Employee Name: _____

Position Title: _____

Performance Evaluation From: _____ To: _____

Evaluation completed by
Supervisor: _____

EPA Form to use: _____

This packet contains:

1. Performance Appraisal Form - Supervisor completes One of three versions:

- Exempt Employee-Professional or Administrative (EPA-010) _____
- Faculty/Instructor (EPA-015) _____
- Non-exempt General Staff Employee (EPA-020) _____

2. Employee Goals and Objectives Sheet (EPA-002) – Supervisor completes this form. _____

3. Employee's Self Evaluation Form (EPA-001) _____

4. Employee's Individual Professional Development Plan (PDP) _____

Items **NOT** checked off are missing in this packet.

Return complete appraisal forms to Human Resources Department. If you have questions regarding your evaluation packet, contact the NTU Human Resources Department at extension 14110/ 14109/14342.
