Online Education Committee

MINUTES **APRIL 28, 2017** **10:30 AM** **IT CONFERENCE ROOM**

MEETING CALLED BY	Coleen Arviso, Chair
PRESENT:	Professor Harry Whiting, Coleen Arviso, Jason Arviso, Jared Ribble, Richelle Henderson, Tyrell Hardy.

Agenda Topics

1. ACTION **APPROVAL OF MINUTES** **MARCH 24, 2017**

The Online Education Committee accepts the 03/24/17 Minutes as written:

Moved: Professor Whiting
Seconded: Richelle Henderson
Voice Vote: All in Favor
Motion Carried: Yes

2. ACTION **APPROVAL OF AGENDA** **April 24, 2017**

The Online Education Committee accepts the 4/28/17 as written.
Moved: Professor Whiting
Seconded: Richelle Henderson
Voice Vote: All in Favor
Motion Carried: Yes

3. DISCUSSION **SUN ONLINE**

Most of the time was given to Ms. Carla Slentz. Carla is the Sun Path Coordinator and shared with the Online Education Committee members of the benefits of partnering with Sun Online. More information can be found at http://skillupnetwork.org/.

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4. DISCUSSION **Online Tutoring**

The committee selected NetTutor as the online tutoring tool.

5. DISCUSSION **Online Chat Tools**

The committee selected tawk.to chat tool. It is an open source product with all the features and functions that the other chat tools had. The Tawk.To tool, https://dashboard.tawk.to, is free and addresses our needs. The Library and E-Learning are currently testing the tool at the following urls: E-Learning Page: http://www.navajotech.edu/campus-life/e-learning and Library: http://www.navajotech.edu/campus-life/library.

The intent is to use the chat tool to address the HLC distance education guidelines support services such as online Admission, online Registration, online Library, online Financial Aid, online IT, online bookstore to address questions an online student may have upon enrolling or during their time here at NTU.

6. DISCUSSION **Moodle Course Shell**

A draft moodle shell template is ready and can be viewed at http://moodle.navajotech.edu/ called NTUCourseTemplate. This will be piloted in the summer.

7. DISCUSSION **Online Programs**

Discussion on the Engineering Technology and Nursing Assistant programs on creating hybrid programs which incorporate Telepresence. If students cannot view the real-time telepresence session, the session will be recorded and placed into Moodle for access and reinforcement.

8. DISCUSSION **NC-SARA**

The committee is in support of this initiative.

9. DISCUSSION **Announcements/Other**

None

10. ADJORN **1:15 PM**

Next Meeting: Friday, September 29, 2017 @ 10:00 am in the IT Conference Room