



Program Review Guide

1. Introduction

As part of Navajo Technical University's (NTU's) commitment to the cycle of planning and evaluation, a rigorous program review process is used. Each program at NTU has been reviewed once in every three (3) years by an external consultant to determine if a program is viable or if any changes need to be made in the curriculum.

The first step in NTU's program review process is an environmental scan that enables the administration and faculty understand the external environment and interconnections of various sectors of the community and industries. The University uses the environmental scans for planning and decision-making processes.

2. Reasons for Program Review

NTU implements program review because of the following reasons:

- To determine if a program is viable.
- Ensure that a program's mission, goals, and priorities align with NTU's mission and strategic plan.
- Evaluate the quality of a program in comparison to national standards.
- Assist the University and departments to achieve optimal use of available resources.
- Faculty and staffing requirements
- Analysis of physical space appropriateness for teaching
- Adequacy of laboratory equipment
- Adequacy of supplies which are allocated to the programs to facilitate teaching
- Enrollment management, employment data, graduation rates, persistence, and retention
- Revenue and budget information
- Future trends in the industry

3. Name of Program:

4. Name of Department:

5. Date of Last Review:

6. Date of Current Review:

7. Program Mission:

8. Program Goals:

9. Current Enrollment:

10. Full-time Equivalent:

11. Number of Faculty:

12. Student-to-Faculty Ratio:

13. Job Placement Rate:

14. Results of Program Assessment:

15. Continuous Improvement made based on Assessment Results:

16. Revenue generated from the program:

17. Program Budget:

18. Completion Rate: is a percentage of students who graduated from a given program during an academic year out of the total number of full-time equivalent (FTE) students, who enrolled in the program during the same academic year.

19. Graduation Rate: graduation rate of full-time, first-time, degree/certificate-seeking undergraduates within 150% of normal time to program completion by cohort.

20. Retention Rate: a measure of how many freshmen continue their studies into their sophomore year.

21. Persistence Rate: a measure of how many students return from the fall semester to the spring semester. This includes first years, sophomores, juniors, and seniors.

22. Space Utilization Analysis:

23. Recommendations:

Program Review Cycle

Number	Program	Last Review Date	Next Review Date
1	Accounting (A.A.S.)	April 2014	Spring 2017
2	Administrative Office Specialist (Certificate and A.A.S)	April 2014	Spring 2017
3	Advanced Manufacturing Technology (B.A.S.)	Fall 2015	Fall 2018

4	Applied Computer Technology (Certificate)		Spring 2017
5	Automotive Technology (Certificate and A.A.S.)	April 2014	Spring 2017
6	Bookkeeping (Certificate)		Spring 2017
7	Building Information Modeling (A.A.S.)		Spring 2017
8	Carpentry (Certificate)	5/2/2016	Spring 2019
9	Chemical Engineering (A.A.S.)	Fall 2015	Fall 2018
10	Commercial Driver License (Technical Cert)		Fall 2018
11	Computer-Aided Drafting (Certificate)		Fall 2018
12	Computer Science (Certificate)	Spring 2016	Fall 2019
13	Counseling (Certificate)	Spring 2016	Fall 2019
14	Construction Technology (Certificate and A.A.S)	April 2014	Spring 2018
15	Creative Writing and New Media (B.F.A.)		Fall 2016
16	Culinary Arts Technology (Certificate and A.A.S.)		Spring 2018
17	Diné Culture Language and Leadership (B.A. and M.A.)	5/2/2016	Spring 2019
18	Early Childhood & Multicultural Education (Cert, A.S., B.S.)	April 2014	Spring 2017
19	Electrical Engineering (B.S.)		Fall 2016
20	Electrical Trades (Certificate)		Fall 2017
21	Energy Systems (A.A.S.)	5/2/2016	Spring 2019
22	Environmental Science & Nat Res (Cert, A.A.S., and B.S.)	5/2/2016	Spring 2019
23	General Studies (A.A.)	Spring 2016	Fall 2019
24	Geographic information System (Certificate and A.A.S.)		Fall 2016
25	Industrial Engineering (B.S.)		Spring 2018
26	Industrial Maintenance and Operations (Certificate)	5/27/2014	Fall 2017
27	Information Technology (Cert, A.A.S., and B.S.)	5/27/2014	Fall 2017
28	Law Advocate (A.A.S.)	5/2/2016	Spring 2019
29	Legal Assistant (Certificate)	5/2/2016	Spring 2019
30	Mathematics (Certificate and A.A.S.)		Fall 2017
31	New Media (B.A.S.)		Fall 2017
32	Nursing (ADN)	6/23/2014	Fall 2019
33	Pre-Nursing (Certificate)	5/2/2016	Spring 2019
34	Professional Baking (Certificate and Associate)		Fall 2016
35	Public Administration (A.A.S.)	April 2014	Fall 2017
36	Textile and Weaving (Certificate)		Fall 2016
37	Veterinary Technician (A.A.S.)	5/2/2016	Fall 2019
38	Welding (Certificate)	Spring 2016	Fall 2019
39	General Education	3/10 /2016	Spring 2019