



NTU IT Advisory Board
Meeting Minutes for
October 6, 2021

Roll Call:

Present: Dr. Gil Gonzales, Norbert Nez, Laverne Moore, Jim Stewart, Dr. Casmir Agbaraji, Sumathi Ragavanantham, Tsosie Schneider

I. Call to Order

Meeting called to order at 2:08PM by Dr. Agbaraji.

II. Roll Call

Attendance taken by Dr. Agbaraji

III. Approval of Agenda

Lavern Moore motioned to approve the agenda; seconded by Dr. Gonzales

IV. IT Advisory Board Membership

Dr. Agbaraji explained that there are currently 9 board members. By-laws would dictate how many members should be allowed. Lavern Moore suggests 3 members to start, then increase as time goes on. Dr. Gonzales supports Lavern's suggestion and that that small number of members should make it a point to be active participants.

V. Revised IT Curriculum

Suggestions were made by ABET to changing the names of some classes, such as IT 290 and IT 280. Dr. Gonzales stated that the Big Data and Project Mgmt are two different things. Dr. Agbaraji states that, eventually, Project Mgmt will replace Big Data.

VI. ABET Criteria for Accreditation

A. General Criteria- The following faculty will be appointed to address each criteria.

1. Students - Mark Trebian
2. Program Educational Objectives (PEOs)- Mark Trebian
3. Student Outcomes – Tsosie Scheider
4. Continuous Improvement – Tsosie Schneider
5. Curriculum – Sumathi Ragavanantham, Jim Stewart
6. Faculty – Sumathi Ragavanantham
7. Facilities – Dwayne Thomas
8. Institutional Support – Dwayne Thomas

Dr. Agbaraji asks whether the board would like to amend the PEOS criteria 1, 2, and 3 and SLOs criteria 1-6 or would the board like to leave as is. Lavern Moore states that SLOs criteria 1-6 should stay the same. Board members agrees.

- VII. Accreditation Process for Computing Accreditation Commission (CAC) of ABET
Dr. Agbaraji reviews all milestones in the ABET accreditation timeline.
- VIII. By-Laws
Dr. Agbaraji suggests that 2 board members be appointed to draft IT Advisory Board By-Laws. Also, suggested is the fact that the ABET By-Laws can be adopted with amendments for IT Advisory Board. Draft can be shared at the Spring 2022 Advisory Board meeting. Dr. Agbaraji and Dr. Gonzales will draft by-laws and present at Spring meeting.
- IX. IT Strategic Plan
Dr. Agbaraji presents the Engineering Advisory Board's Strategic Plan and suggests that IT faculty and IT Advisory Board members work together in drafting an IT Strategic Plan.
- X. Next Meeting
Spring meeting scheduled for March 16, 2022 at 2PM.
- XI. Adjournment
A motion made by Lavern Moore to adjourn at 2:48PM; seconded by Dr. Gonzales.